Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Terms of Reference	Recommended for removal or	Explanation if delayed, removed or transferred
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		07 August 2024						
Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.		Mel Mackenzie	Commercial and Procurement	Corporate Services	1.1.5 1.1.6		
Council Financial Performance - Quarter 1, 2024/25	to present the Council Financial Performance - Quartely report to Committee for consideration.		Lesley Fullerton	Finance	Corporate Services	1.1		
Performance Management Framework Report	To present Committee with the status of key cluster performance measures and activity indicators relating to the Commissioning and Resources functions		Alex Paterson	Data Insights	Corporate Services	2.1.3		
Cluster Risk Registers and Assurance Maps	To present Cluster Risk Register and Assurance Maps in accordance with TOR		Vikki Cuthbert / Ronnie McKean	Chief Officers	Directors	2.1.4		
Cultural Investment Framework	Council on 07/02/24 agreed to instruct the Chief Officer - City Growth to begin work on an investment framework and application process for cultural funding, informed by the Culture Review recommendations and to report back to the Finance and Resources Committee in 2024 for approval		Mark Bremner	City Development and Regeneration	City Regeneration and Environment	1.1.11 3.4		
School Estate Plan: Sunnybank School relocation of additional services - Outline Business Case	To seek approval of an outline business case for relocation of additional services currently accommodated at Sunnybank School, as detailed in the School Estate Plan		Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		The School Estate Plan identified a potential need to create additional capacity a Sunnybank School, and a proposal to achieve this by relocating services currently using space within the building. There is no longer pressure on classroom space at the school, so to avoid unnecessary disruption, the proposal to relocate services has not been taken forwards. Approval of an outline business case is therefore no longer required.

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10	Heritage and Place Programme - Governance	To obtain approval for the governance structure for the Heritage and Place Programme (H&PP) and H&PP, to allow the structure and terms of reference to form part of the second round (Delivery Phase) application to Historic Environment Scotland and the National Lottery Heritage Fund		Sian Loftus	Strategic Place Planning	City Regeneration and Environment	3.2 3.4		
10	UK Shared Prosperity Fund	The purpose of this report is to seek the Committee's approval for the proposed allocation of grant funding of the UK Shared Prosperity Fund (UKSPF).		Laura Paterson	City Development and Regeneration		1.1.8 1.1.11 3.4		
11	Fair Tax Mark	Report relating to Councillor Thomson's Motion - The F&R Committee on 30/1/24 agreed to Instruct the Chief Officer - Finance following consultation with the Chief Officer – Corporate Landlord and the Head of Commercial and Procurement Services to bring a report back to the Finance and Resources Committee on 8 May 2024 on the implications of implementing the motion.		Michelle Pittendreigh	Finance	Corporate Services	1.1	D	Work has been undertaken to establish if a Fair Tax Mark can be introduced within Council Tender processes. Unfortunately this has not been concluded to meet this Committee cycle but a full detailed report will be presented from Commercial & Procurement Services to this Committee on 12th Septmeber 2024
12	Disposal of Former Offices at 1 Queens Gardens	To Advise Committee of the outcome of the marketing of 1 Queens Gardens	The Committee on 8/5/24 noted that Officers had gone back to the bidder asking for clarification around the details of his offer so that they could more fully understand how the offer price would be affected by the suspensive conditions. The report would be taken back to Committee (at the next meeting) for approval once this was more fully understood	Cate Armstrong	Corporate Landlord		4.1 4.4	R	The Report in relation to the disposal of 1 Queen's Gardens is not being brought back to Committee as it is considered that the offers received do not reflect best value for the Council. A Service Update will be circulated prior to the Committee Meeting
14	Contributing to Your Care and Support – Adult Social Care (Non- Residential) Charging Policy	Report will seek approval for the revised/updated version of our Charging Policy (last updated 2019)		Tracey McMillan & Kevin Toshney	Aberdeen City Health & Social Care Partnership	Health & Social	2.1.5		
15	Development Plan Scheme 2024	To seek approval of the Development Plan Scheme (DPS). The Planning (Scotland) Act 2019 (the Act) requires all Councils to prepare a Development Plan Scheme annually. The first Development Plan Scheme for the 2028 Local Development Plan was approved by Finance and Resources Committee on 5 July, this report will be the first annual update.		Abigail Burrows	Strategic Place Planning	City Regeneration and Environment	3.3		

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16	Aberdeen City Council Historic Building Downtaking Policy	The report will ask the members to approve the document as a new ACC policy.		Sepideh Hajisoltani	Strategic Place Planning	City Regeneration and Environment	4.1 4.4		
17	Queen Street Update	Council on 6/3/24 agreed to instruct the Director of City Regeneration and Environment to proceed with an Outline Business Case for an urban park at Queen Street, with active travel routes linking to the proposed wider city centre cycle network, at the earliest opportunity and report subsequent decisions and progress through the Finance and Resources Committee		Sandy Beattie	Capital	City Regeneration and Environment	1.1		
18	Castlegate Refurbishment - Full Business Case	Council on 6/3/24 agreed to instruct the Director of City Regeneration and Environment to proceed with a Full Business Case to refurbish the Castlegate, with active travel routes linking the proposed wider city centre cycle network, at the earliest opportunity noting the funds allocated as per the Non Housing Capital Programme, and report subsequent decisions and progress through the Finance and Resources Committee		Sandy Beattie	Capital	City Regeneration and Environment	1.1		
19	Site 16 Lang Stracht - Instruction to Dispose.	To advise committee of the requirement to undertake a public consultation for a Common Good property, the former P&J site located on the Lang Stracht, so the Council can progress the disposal of the site.		Cate Armstrong	Corporate Landlord	Families and Communities	4.1 4.4		
20	Disposal of the Former Milltimber School – Options Appraisal	To advise committee of the development appraisal for the former Milltimber School Site and seek instructions to progress the disposal of the site.		Cate Armstrong	Corporate Landlord	Families and Communities	4.1 4.4		
21	Visitor Levy	This report provides an overview of the recently passed Visitor Levy Bill that allows Local Authorities in Scotland to charge a fee or tax on overnight stays, describes the various activities that Aberdeen City Council would have to carry out to introduce a visitor levy and the costs and benefits of doing so.		Jamie Coventry	City Development and Regeneration	City Regeneration and Environment	1.1.9 2.1.2 3.2 3.4		
22	Tall Ships Aberdeen 2025	The purpose of this report is to update Committee on progress regarding the Tall Ships Races, Aberdeen 2025, including opportunities and benefits for business and communities. It outlines the costs of the Core Contractual Programme, the income generating Commercial Entertainment Programme and a Culture Programme which is mostly subject to external funding		Matthew Williams	City Development and Regeneration	City Regeneration and Environment	1.1.2 1.1.3 1.1.8 2.1.1		

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23			12 September 2024						
24	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Corporate Services	1.1.5 1.1.6		
25	Beachfront Masterplan – Progress Update – Phase A Projects	Council on 11/9/23 agreed to instruct the Chief Officer - Commercial and Procurement to proceed with the appointment of Hub North Scotland to deliver the Beachfront medium-term interventions, and to report progress to the Finance and Resources Committee on a 6 monthly basis from the date of this report		Craig Innes	Commercial and Procurement	Corporate Services	1.1		
	District Heating – Network Expansion / Waste Heat Utilisation (City Centre Link)	The Committee on 13/9/23 agreed to instruct the Head of Commercial and Procurement to explore external funding sources to support the capital delivery of this project and to report the outcomes of recommendations 2.1 and 2.2 to this Committee during Q3 2024		Barry Davidson	Commercial and Procurement	Corporate Services	1.1.5		
26	Condition & Suitability 3 Year Programme (Annual Report)	This report seeks approval of an updated 3-year Condition and Suitability (C&S) Programme.		Alastair Reid	Corporate Landlord	Families and Communities	1.1.5, 1.1.8 4.1		
27	Performance Management Framework Report – Commissioning and Resources	To present Committee with the status of key cluster performance measures and activity indicators relating to the Commissioning and Resources functions		Alex Paterson	Data Insights	Corporate Services	2.1.3		
	Fleet Replacement Programme (Annual Report)	To present the current position of the programme for Fleet Vehicles and Assets		John Weir/Derek Jamieson	Operations	City Regeneration and Environment	1.1.6		
30	Capital Programme Delivery:Projects Update	The purpose of this report is to summarise the general progress of delivery of key capital expenditure projects identified within the approved Capital Programme from the General Fund and Housing Revenue Accounts. Council on 13/12/23 agrred to instruct the Chief Officer - Capital to report back to a future meeting of the Finance and Resources Committee in 2024 with a progress update report in relation to St Peter's RC School Old Aberdeen House Development.	Peter's RC School Old Aberdeen House Development.	John Wilson	Capital	City Regeneration and Environment	1.1		

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31	Housing Revenue 30 Year Account Business Plan	Council on 13/12/23 agreed to instruct the Chief Officer - Finance, in consultation with the Chief Officers - Corporate Landlord and Early Intervention and Community Empowerment to prepare an updated 30-year HRA Business Plan, commissioning external support where necessary, and reporting back to the Finance and Resources Committee before the end of September 2024		Jonathan Belford	Finance	Corporate Services	1.1		
31	Common Good Budget Review	Council on 6/3/24 agreed to instruct the Chief Officer - Finance to carry out a review of the Common Good budget, and the grant application criteria, and report to the Finance and Resources Committee by September 2024		Helen Sherrit	Finance	Corporate Services	1.1		
32	School Estate Plan: Denominational Primary Schools	To seek approval of an outline business case for considering future arrangements for denominational primary school provision, as detailed in the School Estate Plan	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of an outline business case (should this be required) for the Denominational Schools options, which would be expected to be submitted to the Finance and Resources Committee for approval on 12/09/24.	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
34			05 November 2024						
25	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.	It may be the case that there are no Business Cases to consider and the report is withdrawn	Mel Mackenzie	Commercial and Procurement	Corporate Services	1.1.5 1.1.6		
	Council Financial Performance - Quarter 2, 2024/25	to present the Council Financial Performance - Quartely report to Committee for consideration.		Lesley Fullerton	Finance	Corporate Services	1.1		
	Commercial Property Auctions Annual Report (Annual Report)	The Committee on 22/11/23 agreed to instruct the Chief Officer - Corporate Landlord to put an annual report to Committee advising which subjects were put forward to auction and the outcome of this action.		Cate Armstong	Corporate Landlord	Families and Communities	4.1 4.4		
37	Annual Committee Effectiveness Report	The purpose of this report is to present the annual report of the Finance and Resources Committee to enable Members to provide comment on the data contained within (Reporting Period is 15 October 2023 to 15 October 2024)		Mark Masson	Governance	Corporate Services	GD 8.5		

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	Denis Law Trail	City Growth to develop a business case for Phase 2 delivery of the murals, including identifying external funding opportunities, and report back to Finance and Resources Committee 22 November 2023; and (2) to instruct the Chief Officer – City Growth to obtain the necessary agreements from the Denis Law Legacy Trust as noted at 5.1 of the report before proceeding to spend public money on this project to include confirmation that appropriate intellectual property rights/licences for design of the trail and images licence have been agreed for phase 2 delivery of the murals, and including identifying external funding opportunities, and report back to the Finance and Resources Committee on 22 November 2023.	On 13/3/24, the Committee noted that the business case for phase 2 of the Denis Law Trail is further delayed due to the retirement of the officer leading the project and delays in replacing that resource. Following discussions with Denis Law Trust we have received suitable assurances in respect of the image licences and are moving forward to commission an artist for the trail and publish a prior information notice (PIN) for the provision of the two murals on the multi storey flats at Clifton Courts. Phase 1 commissioning of artists – 15th April with delivery of trail in Summer 2024 Phase 2 PIN for murals published mid March 2024, business case to follow by 5th November 2024		City Development and Regeneration	City Regeneration and Environment	1.1.4		
3	School Estate Plan: Bucksburn and Dyce Secondary School Provision - Outline Business Case		The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of an outline business case (should this be required) for secondary school provisoion at Dyce and Bucksburn, which would be expected to be submitted to the Finance and Resources Committee for approval on 05/11/24.	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
4	Grant Review	The F&R Committee on 8/5/24 agreed to instruct the Chief Officer – City Development and Regeneration, following consultation with the Chief Officer – Finance, Chief Officer – Governance and Chief Officer – People and Citizen Services, to undertake a full grant review and report back to the Finance and Resources Committee on 5 November 2024 with recommendations for future grant activity. To agree for the avoidance of doubt, that the UK Shared Prosperity Fund would be contained within the full review, within the context of the three tiered approach			City Development and Regeneration	City Regeneration and Environment	1.1.11 2.1.6		
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43	Newhills Additional Primary School	The F&R Committee on 17/5/23 agrred to instruct the Chief Officer – Corporate Landlord to report back to a future meeting of the Finance and Resources Committee in 2024 with the Full Business Case	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme indicates that there is no immediate requirement to undertake a consultation on a proposed new school at Newhills, which would be required prior to presenting a full business case. An update on likely timescales for the consultation and full business case for the new school will be included within the update to the School Estate Plan to be presented to the ECS Committee in September 2024, at which point a further update will also be provided to the F&R Committee.	Andrew Jones/Maria Thies	Corporate Landlord	Families and Communities	1.1, 1.1.4, 1.1.9 & 4.1		
43	Developer Obligations - Asset Plans	The CG&R Committee on 26/09/19 agreed to note that the Chief Officer – Strategic Place Planning would undertake the consultation on the draft Asset Plan template as outlined within this report and report the outcomes to a future meeting of this committee. Council on 10/03/21 agreed that given the significant impact on the development industry in the last 12 months, to instruct the Chief Officer - Strategic Place Planning to report to the City Growth and Resources Committee by the end of 2021 on the legally binding developer obligations that have been signed with the Council The CG&R Committee on 3/2/22 agreed to defer this. The recent publication of the Draft National Planning Framework 4 (NPF4) and draft Development Plan Regulations, building on the provisions of the Planning (Scotland) Act 2019, and associated proposed infrastructure levy, may now have superseded the proposals to develop asset plans. In the absence of a clear route forward it is recommended to provide a service update when more information is known on the Scottish Governments position on the current consultations and the possible introduction of an infrastructure levy.	National Planning Framework 4 was just published in February 2023, officers are looking at the implications of that in relation to Developer Obligations and the yet to be defined Infrastructure Levy including in the planning Act. (update provided by David Dunne for the 29/3/23 meeting)	David Dunne/James Welsh	Strategic Place Planning	City Regeneration and Environment	3.2	R	This will now be taken forward through the Local Development Plan process which will also consider ongoing work on council asset plans and changes in national legislation.
44	Outline Business Case: Northfield Primary Schools Excess Capacity	To seek approval of an outline business case for reducing the number of primary schools in the Northfield ASG, as detailed in the School Estate Plan	The ECS Committee on 20/02/24 agreed to instruct the Chief Officer – Corporate Landlord to carry out further work to identify potential future options for improving and consolidating primary school provision in the Northfield ASG, alongside the planned review of the long term future of Northfield Academy, and to include an update on progress within the annual update to the School Estate Plan in September 2024. An update will therefore be provided to the F&R Committee in September 2024, on the likely timescale for reporting an outline business case (if required), on any proposed changes to the Northfield primary schools."		Corporate Landlord	Families and Communities	1.1.4		

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	Outline Business Case: Oldmachar Primary Schools Excess Capacity	To seek approval of an outline business case for reducing the number of primary schools in the Oldmachar ASG, as detailed in the School Estate Plan	The E&CS Committee on 12/9/23 agreed to instruct the Chief Officer - Corporate Landlord to carry out further work to identify potential future options for improving and consolidating primary school provision in the Oldmachar ASG, alongside the planned work to review secondary school provision in this area of the city, and to report back to the Committee with recommendations and next steps as appropriate. A service Update was circulated to F&R Committee members on 12/9/23 advising that Officers will undertake this additional work as instructed by the Education and Children's Services Committee, as part of the planned review of secondary school provision for Oldmachar, Bridge of Don and Grandhome, and will report back to the appropriate committee(s) with any new recommendations following the conclusion of that work	Andrew Jones/Maria Thies	Corporate Landlord	Families and Communities	1.1.4		
4	5								
	Christmas Village Feedback Report	The Committee on 13/3/24 agreed to instruct the Chief Officer – City Development and Regeneration to report back to the Finance and Resources Committee in March 2025 with the evaluation report of the 2024 event.	Due around March 2025	Matthew Williams	City Development and Regeneration	City Regeneration and Environment	2.1 3.2		
4	School Estate Plan: Victorian School Building Improvements - Outline Business Case	To seek approval of an outline business case for making improvements to the condition and suitability of Victorian school buildings, as detailed in the School Estate Plan	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of the outline business case for the Victorian Schools improvements, which is now expected to be submitted to the Finance and Resources Committee for approval in early 2025.	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
4	School Estate Plan: Loirston Loch Primary School Provision - Outline Business Case	To seek approval of an outline business case for establishing new primary school provision for Loirston Loch, as detailed in the School Estate Plan	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme indicates there is no immediate requirement to consider new school provision for Loirston Loch. and that this will be revisted post 2024.	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		

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50	School Estate Plan: Grandhome / Oldmachar / Bridge of Don Secondary School Provision - Outline Business Case	To seek approval of an outline business case for future secondary school provision for Grandhome, Oldmachar and Bridge of Don, as detailed in the School Estate Plan	The ECS Committee on 20/02/24 agreed a revised programme for implementing projects within the School Estate Plan. The revised programme includes an updated timescale for the submission of the outline business case for secondary school povision at Grandhome / Oldmachar / Bridge of Don, which is now expected to be submitted to the Finance and Resources Committee for approval in early 2025.	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
51	South College Street Phase 2 - Outline Busienss Case	The Net Zero, Environment and Transport Committee on 27/3/24 agreed to instruct the Chief Officer – Strategic Place Planning to seek external funding to allow the continued development of the option agreed in (ii), including the development of an Outline Business Case, and report the Outline Business Case to the Finance and Resources Committee once completed	Report due around Mid 2025	Ken Neil	Strategic Place Planning	City Regeneration and Environment			
52	Ferryhill School Suitability Improvements: Full Business Case	The F&R Committee on 8/5/24 agreed to instruct the Chief Officer - Corporate Landlord to report back to the Committee with a full business case, within the next 12 months	Report expected by May 2025	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
53	St Machar Grounds Improvements: Full Business Case	The F&R Committee on 8/5/24 agreed to instruct the Chief Officer - Corporate Landlord to report back to the Committee with a full business case, within the next 12 months.	Report expected by May 2025	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
	Financial Settlement from Transport Scotland for the De-trunking of the A92/A96 (Haudagain Improvement)	Following the new link road opening in 2022 the report will outline the financial settlement from Transport Scotland for the detrunking of the old section of the Trunk Road, relative to the new Haudagain improvement which was handed back to ACC on 1/4/2023.	The Committee on 8/5/24 noted that Transport Scotland had provided their initial proposal report which had been reviewed by officers. A number of queries had been raised with Transport Scotland and a formal response to these was required. As these have a financial impact to the final settlement it would be prudent to delay until these were clarified.	Neale Burrows	Operations	City Regeneration and Environment	1.1.18 1.1.19		
54	Harlaw Academy Suitability Improvements: Outline Business Case	The Committee on 8/5/24 agreed to instruct the Chief Officer - Corporate Landlord to report back to the Committee with a full business case within the next 12 months.	Report expected by May 2025	Andrew Jones	Corporate Landlord	Families and Communities	1.1.4		
55									
56									